



Nancy's Dotings



The Elections Division is already planning for the 2012 Presidential Election, and there are many, many things to think about for that process. That being said, Arapahoe County is planning a significant change in the way our elections will be conducted going forward for November 2011 and again in November 2012.

Our future General Elections will be conducted via Vote Centers. This means that rather than having our voters go to their local precinct polling place on Election Day, voters may now vote at any one of several logistically and conveniently located "vote centers" and cast a ballot. This concept is basically the same as an "early vote" site.

Larimer County successfully used Vote Centers in the 2003 election. Subsequently, Adams, Weld, Mesa, and Douglas counties have also implemented the new election method. Voters love the convenience of having the ability to vote at any vote center in their county. Taxpayers benefit due to reduced costs. Political parties appreciate the reduced number of locations they monitor on Election Day. For us, it means that fewer poll workers will need to be hired and trained, as well as deploying less voting equipment and obtaining fewer voting sites. While planning for a large election is never easy, this new process will help reduce some of the stress for the Elections Division.

However, most of our voters will not even notice this change as over 70% of our active voters now

vote by mail. Those voters will continue to receive a mail ballot and be able to vote at their leisure beginning about 22 days prior to the general election.

I want to thank my very capable and dedicated elections staff, under the direction of Al Davidson, who is making all of this happen in Arapahoe County.

I continue to let the rest of Colorado know just how wonderful my staff is and I hope you know that too. Enjoy the coming warm weather and thank you for making this office a joy for our citizens.
Nancy A. Doty



"There is no friendship, no love, like that of the parent for the child."
Henry Ward Beecher

CLERK AND RECORDER'S OFFICE ASSISTS WITH JAPAN RELIEF

When the **Rocky Mountain United Services Organization** requested help for military families evacuating Japan due to high radiation levels following the aftermath of the March 11 earthquake and tsunami, the **Arapahoe County Clerk and Recorder's Office** came through.

More than 70 employees collected boxes of supplies, including snacks, baby wipes, baby food, juice boxes, dog and cat food, paper goods and diapers to assist military families evacuated from Japan.

Hundreds of evacuees were flown into Denver International Airport and were able to use the donated items while they waited hours or even days in the airport or hotels for their return flight home.

"I'm impressed with the generosity of my staff and the amount of donations they collected to help our military families," said Clerk and Recorder **Nancy A. Doty**. "Every little bit helps when you are dealing with a disaster of this magnitude and I'm proud we were able to provide some comfort during this terrible tragedy."

The USO is a non-profit organization that relies heavily on the support of outside parties to support its mission to enhance the quality of life for the U.S. Armed Forces personnel and their families and to create a cooperative relationship between U.S. military communities and involved or supporting civilian communities.

If you would like to donate to help with the relief efforts, you can make monetary donations by visiting www.rmuso.org.

Congressman **Mike Coffman** heard of our efforts and wrote, "Please let me offer my gratitude for your department's help in providing assistance to U.S. military families stationed in Japan who were evacuated from their homes due to high levels of radiation. Thank you to you and your staff for your continued service and commitment to supporting our nation's service members and their families."



The Elections Division is planning for the November 1, 2011 Coordinated Election. In odd numbered years, voters living in a special district can vote on candidates or questions which affect them. Ms. Doty held a meeting last week for all interested parties and the majority of the Arapahoe County school districts and at least five of the municipalities have indicated they intend to have an election. For us, that means that nearly every voter in our county will receive a

ballot. We will also be conducting this election using vote centers. Early Vote will be available for the two weeks before Election Day. Citizens who are permanent mail ballot voters will continue to receive their ballot in the mail. It will be a very busy election cycle!

We welcome two additional staff members, **Briana Kacinski** who returned to us after a stint with the State Elections Division, and **Corene Henage** who is returning to us after 10 years working in the election equipment business.

Al Davidson

Clerk to the Board

Please mark your calendars for the May 19th S.A.F.E. *Computer Usage meeting/training*. The class is scheduled at 12:30 p.m. in the Gray's Peak Conference Room (G51). There are only 4 months left in the award year! Effective this award season, employees who wish to participate in the program must attend at least 3 qualifying S.A.F.E. meetings / trainings to be eligible for a silver award and at least 4 qualifying S.A.F.E. meetings / trainings to be eligible for gold.

Terri Maulik

Bookkeeping

The Bookkeeping Division is currently working on file storage and document retention projects. Files are being cataloged and indexed for more effective retrieval of documents. Staff determines which documents may be maintained in paper or electronic format; however, the Colorado State retention schedule mandates how long each document must be kept. When complete, Bookkeeping's efforts will result in efficient and effective document retrieval, improved customer service, and increased shelf space.

Kathleen Dichter

RECORDING

The Recording Division would like to welcome back **Bob Bookwalter** who worked for the Elections Division for three years

before returning to us in April. Recording is moving forward with their cross-training program. **Christi Robertson** is currently learning to process passports while Bob is training on the recording process. Cross-training will help make Recording more efficient, promote a team atmosphere, and improve customer service. Staff is excited to have additional learning opportunities. **Carol Reardon** announced plans to retire on June 1, 2011. Carol has worked for Arapahoe County for 22 years, 18 of those years in Recording. Carol will be greatly missed. Good luck Carol!

Sheila Palermo

KUDOS

Several customers have commented about employees' excellent customer service skills and remarkable professionalism. Thank you **Jennifer Buchanan, Kent Lester, Cheryl Pletcher, Suzan Wilkins, Erika West, Joshua Stenger, and Kryn Skarda** for going above and beyond for Arapahoe County citizens! Your extra efforts are appreciated!

Employees of the Month

Jeni Whitley was awarded the April, 2011 Employee of the Month recognition because she shows great enthusiasm, determination, and professionalism. Jeni has worked for the Driver's License division for ten years and positively impacts customers and co-workers. A knack for excellence in customer service results in regular citizen and staff compliments. Recently, Jeni was assigned new job duties and she handled all tasks with accuracy, detail, and confidence. Thank you Jeni for all you do!

The recipient of the May, 2011 Employee of the Month is **Mike Susek**. His nomination described him as someone who works quietly and without fanfare. Mike has developed processes to increase productivity in data entry into the voter registration system. Because of these procedural changes, the County has saved thousands of dollars and our department has met the Align Arapahoe goal of improving services and optimizing our use of resources. He also developed an electronic management tool that effectively manages the hiring, training schedules, and assignment of Election Judges. Mike has served the citizens of Arapahoe County with professionalism and has been a leader for our staff. Congratulations Mike!

Thanks Jeni and Mike for your hard work and dedication to excellence of service!

Social Committee

A heart felt thank you goes out to **Kathleen Dichter, Mary Anne Dreher and Gayle Duncan** who graciously served on the Social Committee the past few years. They put a lot of work into employee events, fund raisers, and collections for soldiers and did a wonderful job! **Sandie Short** (Elections), **Sheila Palermo** (Recording), **Bridget Gurule** and **Christina Rodriguez** (Motor Vehicle), and **Joleen Sanchez** (Administration) make up the new Social Committee. We are excited to see what they have in store! Please bring any ideas or comments to one of these ladies for consideration. Tentative 2011 activities are listed below:

May 23-27	Silent Auction	September 15	Snack Day
June 14	Snack Day	October 31	Chili Cook-Off
July 12	Ice Cream Social	November 1	Adopt-a-family
August 30	Employee Picnic	December 7	Christmas Party



**Tell me and I forget; show me and I remember;
involve me and I understand.**
Anonymous